

Manny C. Velazquez, CD #10 (2009)

1. Failing to report and document an in-kind contribution \$250

Candidates must accurately report and document all Campaign contributions. *See* Admin. Code §§ 3-703(1)(d), (6), Board Rule 3-03(c), 4-01(c).

On August 26, 2009, the Campaign purchased nine telephones from Flex Communication Corp. (“Flex”) at a cost of \$1,270.81; the Campaign reported paying \$530 with Check No. 1023, and having a \$740.81 outstanding liability. However, the invoice from Flex shows that the entire \$1,270.81 was paid in full. Therefore, the payment of the \$740.81 outstanding liability is an unreported, undocumented in-kind contribution.

The Board assessed a penalty of \$250 for this violation.

2. Failing to respond adequately to questions regarding five transactions \$250

Candidates must accurately report and document all Campaign expenditures. *See* Admin. Code §§ 3-703(1)(d), (g), (6), Board Rule 3-03(e).

The Campaign submitted three invoices and two wage records that contained alterations. On each document, the original amount due was crossed out and a lesser amount was written on the document. It stated that the originally agreed upon prices, and services provided, were reduced by mutual agreement with the vendors due to the Campaign’s budget. However, the Campaign failed to provide supporting documentation from the vendors.

The Board assessed a penalty of \$250 for these violations.

3. Accepting a corporate contribution \$550

Candidates are prohibited from accepting contributions from corporations. *See* Admin. Code § 3-703(1)(l), Board Rule 1-04(e). When a candidate has received a prohibited contribution, the candidate must promptly refund the contribution by bank check or certified check made out to the contributor. *See* Board Rule 1-04(c)(1). Debts incurred by a campaign that are forgiven become in-kind contributions. *See* Board Rule 1-04(g)(1), (5).

On August 20, 2009, the Campaign incurred an \$800 liability to Evolucion Press, Inc. (“Evolucion”), a corporation. The Campaign paid \$300 to Evolucion on August 20, 2009, and \$200 on September 14, 2009. The unpaid amount of \$300 is considered an in-kind contribution by Evolucion.

The Board assessed a penalty of \$550 for this violation.

4. Failing to adequately document and explain transactions \$100

Candidates must accurately report and document all Campaign expenditures. *See* Admin. Code §§ 3-703(1)(d), (g), (6), Board Rule 3-03(e). Candidates must maintain “clear and accurate” records to demonstrate compliance with the Act and Rules. *See* Board Rules 4-01(a), (d), (e), (l).

Wage records show that the Campaign paid a campaign worker twice for the same hours of work on September 15, 2009.

The Board assessed a penalty of \$100 for this violation.